

QUALITY OF LIFE (QOL) SUBCOMMITTEE
of the
Virginia Military Advisory Council (VMAC)
TERMS OF REFERENCE
01 July 2010

PURPOSE:

To identify, study and provide advice and comments to the Virginia Military Advisory Council (VMAC) on military quality of life issues of mutual concern to the Commonwealth and the Armed Forces of the United States.

RESPONSIBILITIES:

- Study current and relevant issues associated with military lifestyle and provide specialized QOL assistance and advice to VMAC on a regular basis.
- Receive and respond to QOL tasks assigned by VMAC.
- Prepare reports to VMAC summarizing progress on VMAC taskings and other quality of life issues, and/or presenting subcommittee recommendations.
- Provide a prioritized list of DOD approved Key Quality of Life issues at the first VMAC meeting after 1 June.
- Respond to Joint Leadership Council (JLC) of Veterans Service Organizations requests for information pertaining to VMAC approved QOL subcommittee legislative recommendations.

MEMBERSHIP:

- The QOL subcommittee will ensure equitable representation from federal and state military entities in the Commonwealth, including, but not limited to, Active Duty, Reserve and National Guard activities located in Hampton Roads, Richmond and Northern Virginia.
- QOL Chair will rotate every two years among the senior Navy, Army, Air Force, Marine Corps, and Coast Guard commands represented on the subcommittee.
- It is very important that members have a clear view of the committee's goals and have an awareness of the skills possessed by each committee member to assist in the achievement of those goals.

MEETINGS

- A quorum to hold a meeting shall include the Chair or his designee, and two members.
- Meet on a regular basis, at least once before each VMAC meeting
- Advisory decisions of the QOL sub-committee shall be by consensus.

Regular Evaluation

On an annual basis, the QOL sub-committee will evaluate the terms of reference to ensure they are being followed, address any possible revisions, and allow for member turnover.